



Ever Alert/Ever Safe Event Safety Checklist Council Service Territory 10



Unit Type: Pack Troop Crew Post Unit No. _____

Event Type: Campout Special Event Unit Meeting (See Unit Meeting Checklist, below)

Event Date: _____

Event Title: _____ Event Location: _____

Question 1. Is Everyone Prepared to Spot and Prevent Physical and Emotional Abuse?		
<input type="checkbox"/>	Unit Leaders	All unit leaders are registered and Youth Protection trained. (Overnight exception permitted for Cub, Webelo, & Arrow of Light Parents/Legal Guardians.)
<input type="checkbox"/>	Transportation Drivers	Drivers Briefed on YPT Requirements

Question 2: Is Everyone Constantly Alert to and Aware of Safety Responsibilities?		
<input type="checkbox"/>	Safety Moments Used (List)	
<input type="checkbox"/>	Event Leaders Briefed on Safe Activities Responsibilities	

Question 3: Are Our Planned Activities Safe for Our Age Group?		
	Key Event Activities	Activity Age-Appropriate/Activity Safety Requirement(s)
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>	Campout Safety Checklist	Completed, if Appropriate



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Question 4: How Do We Make Sure We've Covered Everything?		
<input type="checkbox"/>	Qualified Supervision Available	
<input type="checkbox"/>	Assessed Risks	
<input type="checkbox"/>	Fitness and Skill of Youth	
<input type="checkbox"/>	Equipment and Environment Checked	

Question 5: Can We Transport Everyone Safely?		
<input type="checkbox"/>	Transportation Drivers	Parent drivers are identified. <ul style="list-style-type: none"> • Verify licensed, required insurance, and current vehicle inspection. • Provide drivers with Transportation Safety Checklist
<input type="checkbox"/>	Commercial Transportation	Any contracted commercial transportation is licensed and has appropriate insurance.

Question 6: What if We Are Caught in an Active Shooter Situation?		
<input type="checkbox"/>	Violent Intruder	<ul style="list-style-type: none"> • Ensure exit routes for Run, Hide, Fight CDC protocol communicated at each event, as appropriate. • Communicate where to gather if everyone must run and what to hear before coming out of hiding.

Question 7: Who Do We Go to For Safety Guidance and Answers?		
<input type="checkbox"/>	Contacted Our District Safety Champion, if Necessary	

Note: Complete and retain this checklist to show proof of Ever Alert/Ever Safe Program use for recognition.

Unit Meeting Safety Checklist

Units Review the SAFE Checklist to Address:

- Safety Moment Planned/Delivered
- Sufficient Qualified Unit Leaders Available
- Activities are Age-Appropriate/Safety Addressed
- Meeting Facility Exit Routes Checked
- Meeting Facility Checked for Hazards
- Siblings' Safety/Supervision Addressed